

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Lymphatic Filariasis (LF) Project Assistant Coordinator

PL-28/1

\$609.71 B/W + \$40.00 Cola = \$649.71 B/W

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Health & Social Affairs

FSM National Government

Chuuk Field Office

DUTIES (ILLUSTRATION ONLY):

Provide general administrative support for the Food Safety Field in Chuuk and the Lymphatic Filariasis; assist in planning, coordination, communication, procurement and logistical arrangements for LF activities- Transmission Assessment Surveys (TAS); responsible for collection of all data forms related to the TAS survey; communicate with National LF focal point in the absence of the state LF focal point; carry out other duties as assigned from time to time.

QUALIFICATION REQUIREMENTS:

Graduate from two-years college with degree in business administration, computer science or related field plus three (3) years' work experience in administration.